

AGREEMENT ENTERED into this 16TH day of MARCH, 1981,

by and between:

Boonton Town
MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BOONTON,
a Municipal Corporation of the State of New Jersey, with offices at
100 Washington Street, Boonton, New Jersey,

(Hereafter referred to as the "Town")

AND

BOONTON CHAPTER LOCAL NO. 212 OF THE NEW JERSEY STATE
POLICEMAN'S BENEVOLENT ASSOCIATION,

(Hereafter referred to as the "Chapter")

WHEREAS, the Chapter has been recognized by the Town as the
exclusive representative of the Patrolmen and Sergeants Boonton Police
Department for the purpose of conducting collective negotiations in
accordance with the New Jersey Public Employment Relations Act
(N.J.S.A. 34:13A-1, et seq.), and

WHEREAS, Negotiations between the Town and the Chapter have been
conducted respecting the terms and conditions of employment, and

WHEREAS, agreement has been reached by both parties,

NOW, THEREFORE, in consideration of the mutual promises and
covenants herein contained, it is mutually agreed by and between the parties
as follows:

LIBRARY
Institute of Management and
Labor Relations

SEP 21 1981

RUTGERS UNIVERSITY

Jan. 1, 1981 - Dec. 31, 1982

1. SALARIES

- A. Each police officer covered by this Agreement shall receive an increase of eight and one-half (8.5%) per cent effective January 1, 1981, and an increase of eight and one-half (8.5%) per cent effective January 1, 1982, and shall be paid in accordance with the schedule set forth below:

	<u>JANUARY 1, 1981</u>	<u>JANUARY 1, 1982</u>
	<u>PATROLMEN</u>	<u>PATROLMEN</u>
Step 1	\$13,044	\$14,152
Step 2	14,712	15,963
Step 3	16,380	17,773
Step 4	18,049	19,583
Step 5	19,717	21,393
	<u>SERGEANTS</u>	<u>SERGEANTS</u>
1st Year in Rank	\$20,624 *	\$22,352 *
2nd Year in Rank	21,231 *	23,336 *

* Includes \$300 differential between rank of Patrolmen.

- B. Employees assigned to the Detective Bureau shall receive additional compensation of \$1,000 in two steps as follows:

1st Year in Rank - \$500

2nd Year in Rank - Additional \$500

Salary increments will be paid on a calendar year basis except for promotions which will be paid on the anniversary date of the promotion.

C. Employees will be compensated for a meal period of 30 minutes while on duty.

2. LONGEVITY

In addition to the above rates of pay, employees shall be entitled to longevity payments paid on a calendar year basis in accordance with the following schedule:

1 to 3 years	- None
Beginning of 4 thru 7 years	- 2% of Base Pay
Beginning of 8 thru 11 years	- 3% of Base Pay
Beginning of 12 thru 15 years	- 4% of Base Pay
Beginning of 16 thru 19 years	- 6% of Base Pay
20 years & thereafter	- 7% of Base Pay

Longevity payments shall be made a part of base pay and paid together with regular salary, and shall be included for purposes of retirement contributions, but shall not be included in base pay for any other purpose.

3. VACATIONS

Employees shall be entitled to receive the following number of paid vacation days during the calendar year:

After one year	- 12 working days
After 7 years	- 15 working days
After 12 years	- 20 working days
After 17 years	- 25 working days

In the event an employee is unable to utilize his vacation entitlement during the calendar year, he shall be permitted to carry such unused days for a period of two years. If such days remain unused after two years duration, employees will be compensated for all of such unused days only if the reason for the non-use of the vacation period results from the suspension of vacation periods by the Chief of Police or Mayor and Board of Aldermen for emergency reason. Vacation ~~for a period of more than~~ ~~two consecutive weeks~~ shall first be approved by the Chief of Police. 11/1/82 JES

4. HOLIDAYS

Each Police Officer shall receive not less than 13 paid holidays per calendar year for which they shall receive a lump sum compensation at double time (2 x) for each holiday. In the event a Police Officer shall work on any of the days set forth as paid holidays, he shall receive additional compensation at the rate of straight time. In the event the State or Town shall declare or create holidays in excess of those set forth within this Agreement, employees covered by this Agreement shall be granted such holidays without need for further negotiations. For the purposes of this section, the early closing of one or more offices or departments of the Town shall not be considered a Town 'holiday'.

Effective January 1, 1982, holiday pay shall be included in base pay.

5. OVERTIME

A. Overtime compensation shall be at the rate of straight time for all hours worked. In the event an off-duty officer is required to work on special duty, he shall be guaranteed four (4) hours of overtime at straight time.

- B. When it is not possible to schedule appearances in Municipal Court or conferences with the Municipal Prosecutor during periods when officers are on duty, an officer shall receive compensation for a minimum period of two (2) hours if such attendance is required during off-duty hours and for a minimum period of three (3) hours if such attendance is required on the officer's day off.

If such an appearance or conference extends beyond the minimum compensation period, the officer shall be compensated for such additional time on an hourly basis and shall be compensated for such additional time in minimum segments of one hour. Thus, if the appearance or conference extends for two hours and ten minutes during the officer's off-duty hours, the officer shall be entitled to be paid for three hours.

If the unavailability of the officer is the reason that the preparation or appearance cannot be scheduled during duty periods, no minimum compensation shall be provided. In such case, the officer will be compensated on an hourly basis or portion thereof.

- C. Payment for police officers who are required to appear before any Grand Jury, County, Superior, or Supreme Court proceeding during off-duty hours, shall be governed by provisions of N.J.S.A. 40A:14-135.

D. For purposes of method of payment, police officers shall have the right to elect either cash or compensatory time off. Compensatory time shall be scheduled at such times as requested by the officer, provided, however, that the shift can be covered by other officers and that the consent of the Shift Commander or other appropriate administrative personnel has been obtained.

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E. Regular police officers shall be first offered the opportunity to work available overtime before special police officers are contacted.

6. SICK LEAVE

- A. All officers shall receive fifteen (15) working days of sick leave for each calendar year of service. Sick Leave is defined as the absence from duty because of illness, accident or exposure to contagious disease. *
- B. An officer who shall be absent on sick leave for three (3) or more consecutive working days or who has been frequently absent on sick leave before or after weekends, holidays or vacation, may be required to submit acceptable medical evidence to substantiate the reason for such claim of sick leave.
- C. The Town shall have the right to require an officer who has been absent because of personal illness to submit to an examination by a physician designated by the Town and at its expense. Such examination shall establish whether the officer is capable of performing his normal duties and that his health will not jeopardize the health of other employees.
- * Entitlement to sick leave is accumulated on the basis of 1 1/4 days per month. If an officer qualifies for sick leave in excess of the number of days he has accrued in a calendar year, he shall be allowed sick leave for only that time he has thus far accumulated provided, however, that unused sick leave which he may subsequently earn during that calendar year shall be retroactively credited so that he shall receive full entitlement to 15 days of sick leave.

- D. All unused sick leave not used in any calendar year shall accumulate from year to year to be used when and if needed by the officer.
- E. Upon retirement officer shall be compensated for unused accumulated sick leave at the rate of \$30 per day. In the event of the death of an officer in the line of duty, said payment shall be made to his estate.

7. BEREAVEMENT LEAVE

In the event of a death, of a member of the police officer's family, he shall be granted an additional three (3) days off at no loss in pay. Family shall be defined as parents, parents-in-law, grandparents, children, step-children, brothers, sisters, and blood relatives living in the officer's household. Such days shall be non-cumulative and not considered as a part of sick leave entitlement.

8. UNIFORM ALLOWANCE AND MAINTENANCE

- A. For the duration and term of this Agreement, each police officer covered by this Agreement shall receive an annual uniform allowance to be used for purchase of replacement equipment and/or cleaning. Each officer shall have the right to select such items of clothing as he deems necessary and payment will be made upon submission of a voucher from the appropriate supplier of the items purchased. During the term of this Agreement, uniform allowance and maintenance per contract year shall be as follows: \$350 per year.
- B. Uniform and equipment damaged in the line of duty will be replaced by the Town without cost to the officer.

- C. New officers will be supplied with full uniform, including shoes and full equipment.
- D. Personal items damaged in the line of duty shall be reimbursed to the employee up to a maximum of \$50 per year. Such payments shall be limited to watch, ring, wallet, pen, and pencil. Eyeglasses, if broken or damaged in the line of duty, will be replaced on a dollar for dollar basis, provided, however, the Town shall not be obligated to make such payment in the event an employee should elect to make an insurance claim through private sources.

9. POLICE SCHOOL

- A. Compensation at the rate of straight time to officers attending Police School during period of attendance.
- B. Reimbursement for expenses incurred while attending Police School, including clothing, travelling expenses, lodging, meals, equipment, books, upon approval by the Chief.
- C. Reimbursement at the rate of 15 cents per mile for travelling to and from Police School.
- D. The Town shall bear all expenses incurred for employees who attend special seminars and schooling for specialized courses, such as breathalyzer, narcotics, accident investigation, or similar type courses.

10. COLLEGE CREDITS

Reimbursement for cost of books required for law enforcement related courses leading to a degree or certificate in law enforcement at an accredited institution of learning.

11. TRANSPORTATION EXPENSES

Reimbursement at the rate of 15 cents per mile for travelling incidental to official police duties.

12. MEDICAL INSURANCE

- A. Full Blue Cross and Blue Shield coverage, including Rider J, to be provided at the expense of the Town of Boonton for the officer and his dependents.
- B. Major Medical Insurance coverage shall be provided at the expense of the Town and shall include coverage for the officer and his dependents. Said Major Medical coverage shall include a maximum of \$25,000 each illness and a maximum of \$100,000 on all illness for life for the officer and his dependents.
- C. The Town shall provide medical insurance coverage for officers and their dependents, for officers who retire after 25 years of service, or who become disabled, which disability causes separation, provided however, that such coverage shall only continue until such time as an officer covered by this Agreement secures employment by an employer who has provision to provide medical insurance coverage.

D. In the event the Town should provide new or improved insurance benefits for its other employees, officers covered by this Agreement shall be provided with such benefits without need for further negotiations.

13. INJURY IN THE LINE OF DUTY

In the event that an officer is injured in the course of performing his duties as an officer, his absence will not be deducted from his sick leave benefits.

During such absence the Town will pay said officer the difference between the benefits he has received from Workers Compensation payments or other similar disability benefits, at the wage rate he was earning at the time of his injury.

If an officer shall be absent for such reason for a period of three (3) consecutive months, the Town shall have the right, at its expense, to request the employee to submit to examination from time to time by a physician of its choice to verify the inability of said officer to perform his normal duties.

The Town shall not be obligated to supplement disability payments for more than one (1) year.

14. FALSE ARREST INSURANCE AND DEFENSE IN LEGAL PROCEEDINGS

A. The Town shall continue to provide insurance to protect the officers against liability resulting from claims of false arrest.

B. The responsibility of the Town for the defense in other actions or legal proceedings arising out of or incidental to the performance of an officer's duties shall be as set forth in N.J.S.A. 40A:14-155.

- C. The Town will indemnify any officer to the extent of any judgment recovered against such officer as a result of his conduct while performing his duties provided, however, that he has acted in good faith and without malice.

15. GRIEVANCE PROCEDURE

- A. Definition - A "grievance" within the meaning of this procedure shall be defined as any difference or dispute between the Town and an employee covered by this Agreement with respect to the interpretation, application, or alleged violation of any of the provisions of this Agreement.
- B. To provide for the expeditious and mutually satisfactory settlement of grievances which may arise with respect to the interpretation or application of this Agreement, the following procedure shall be followed:

Step 1. An employee with a grievance shall first discuss it with the Chief of Police or his designated representative, either directly or through the P.B.A. for the purpose of resolving the matter informally.

Step 2. In the event the aggrieved employee is not satisfied with the disposition of his grievance at Step 1, or if no decision has been rendered within five (5) working days after presentation of the grievance, a written grievance may be filed with the Town Police Committee, which shall meet with the employee and P.B.A. designated representative within five (5) working days of the filing of the written grievance. A decision thereon shall be rendered in

writing within ten (10) working days after the meeting.

Step 3. In the event the aggrieved employee is not satisfied with the disposition of his grievance at Step 2, or if no decision has been rendered within five (5) working days after presentation of the grievance to the Town Police Committee, a written grievance may be filed with the Board of Aldermen, which shall meet with the employee and P. B. A. designated representative within ten (10) working days of the filing of the written grievance. A decision thereon shall be rendered in writing within ten (10) working days after the meeting.

Step 4. If the aggrieved employee is not satisfied with the disposition of the grievance at Step 3, or if no decision has been rendered within ten (10) working days after holding of such meeting, the matter may be referred by the P. B. A. to arbitration or remedies provided by the Civil Service Act. In such instances, the aggrieved employee and Association will be required to make an election of remedies in writing waiving one or the other remedy available.

Referral to arbitration or Civil Service shall be made within twenty (20) days of the receipt of the written decision or from the date said decision would be due.

C. In the event of arbitration being elected, an arbitrator shall be selected by the parties from a panel of proposed arbitrators obtained from New Jersey State Mediation and Conciliation Service pursuant to its procedures and rules then pertaining. The decision of the arbitrator shall be final and binding upon the parties with costs of arbitration to be borne equally by the parties. The arbitrator shall have the power to interpret and apply this Agreement, but shall have no power to enlarge upon or reduce the obligations of the parties.

The costs of the arbitrator shall be borne equally by the parties and any additional expenses shall be borne by the parties themselves.

If the appeal to arbitration or Civil Service is not taken within the aforesaid time periods, the decision rendered in Step 3 will be deemed final and binding.

D. The time limits specified in the grievance procedure shall be construed as maximum. However, these may be extended upon mutual agreement between the parties.

E. No meeting where under any steps of the procedure shall be public unless the parties mutually agree to do so, in writing.

F. Any employee may be represented by himself or a representative selected and approved by the P.B.A.

G. It is understood that employee shall, during and notwithstanding the pendency of any grievance, continue to observe all assignments and applicable rules and regulations.

H. In matters of discipline or discharge, the parties may mutually agree to waive the first step of the grievance procedure and proceed immediately to Step 2 or Step 3.

16. DEATH BENEFITS

Minimum death benefits of three and one-half (3 1/2) times salary as provided under New Jersey State Employees' Pension and Annuity Fund shall be provided by the Town.

17. SENIORITY

A. For purposes of lay-off, recall from lay-off, and vacation selection, seniority shall govern:

1. First by job classification;
2. And then by department.

B. In the event of lay-off, strict seniority within the job classification affected by the lay-off shall be followed. The least senior employee in that classification shall be permitted to bump into the next lower classification, and said bumping process shall continue until the least senior employee of the Department shall be first laid-off.

Recall from lay-off shall be in the inverse order of lay-off.

C. During lay-off of regular police officers, the Town shall not hire additional employees without first recalling a laid-off officer back to work; nor shall any such work be contracted out.

18. P.B.A. CONVENTION

- A. One delegate and two alternates are to be allowed to attend P.B.A. Convention and to be compensated at the rate of full pay for the time spent at said Convention.
- B. One delegate is to be allowed to attend monthly meetings of P.B.A. and to be compensated at full pay for attendance at said meetings.
- C. Fund in the amount of \$350 for reimbursement of expenses for delegation from Boonton Police Force.

19. COMPENSATION RATE FOR PRIVATE CONTRACT

Officers who are engaged for special duty assignments by private parties shall be compensated by said private parties at the rate of time and one-half.

20. ACCIDENT REPORTS

All employees injured during the course of performance of his duties shall complete an accident report, and submit it to his immediate supervisor at the earliest time he is able to do so.

21. FULLY BARGAINED PROVISIONS

- A. This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues and shall govern all wages, rights and responsibilities of the parties which were or could have been the subject of negotiations.

B. In recognition of the fact that all prior contracts between the parties contained a clause generally retaining all benefit currently enjoyed by the officers of the Boonton Police Department and that the attempt to specifically set forth each benefit in this contract may result in the inadvertent omission of one or more of such benefits, the parties recognize that each shall have an opportunity to submit for inclusion in this contract such prior practices as may have been omitted, whether they may be considered as benefits of the officers or the Town. Such opportunity shall expire six months after the date of this contract. In the event that either party shall dispute the inclusion of such additional provisions, such dispute shall be submitted to arbitration for a determination as to whether the item offered for inclusion did, indeed, exist as a past practice between the parties.

22. SAVINGS CLAUSE

In the event any Federal or State Legislation, governmental regulation, or Court decision causes invalidation of any Article or Section of this Agreement, all other Articles and Sections not invalidated shall remain in full force and effect, and the parties shall re-negotiate concerning any such invalid provision.

23. DURATION

This Agreement shall become effective January 1, 1981, through December 31, 1982. For purposes of subsequent negotiations, the parties agree that such negotiations for purposes of reaching a new contractual Agreement shall commence during the first week of September, 1982, and will continue on a weekly basis thereafter, in good faith until said negotiations are completed.

MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF BOONTON

By Emidio Cacciabeve
Emidio Cacciabeve, Mayor

ATTEST:

Thomas E. Hopkins
Thomas E. Hopkins, Clerk

BOONTON CHAPTER LOCAL NO. 212
OF THE NEW JERSEY STATE
POLICEMAN'S BENEVOLENT ASSOCIATION

By Michael Woytowich
Michael Woytowich, President

ATTEST:

Robert C. Carr